



Public Charter School Monthly Report:

(Planning Team or Charter School Name)

Date of Report

Completed By

(Title)

Please note a submission of your planning group's minutes is an acceptable substitution for this form.

In the last 30 days has your planning team met to do any of the following:

	<u>YES</u>	<u>NO</u>
1. Met to discuss the progress of your charter school?	<input type="checkbox"/>	<input type="checkbox"/>
2. Purchase any equipment?	<input type="checkbox"/>	<input type="checkbox"/>
If YES please list equipment and purchase price(s):		
<hr/>		
3. Contracted or hired any personnel?	<input type="checkbox"/>	<input type="checkbox"/>
If so please give a brief description of services/task and salary/commission/fee:		
<hr/>		
4. Advertised, mailed and distributed flyers	<input type="checkbox"/>	<input type="checkbox"/>
If YES describe format and topic advertisement:		
<hr/>		
5. Are there any miscellaneous items?	<input type="checkbox"/>	<input type="checkbox"/>
If YES please list:		

Additional Comments: